

Wednesday 29 January 2020

IMPORTANT DISTRIBUTOR NOTICE
ME School Bulk Next Day Deliveries – January to March 2020

Dear Distributor

WAN would like to advise of the following upcoming ME **next day** bulk delivery to schools for the below dates;

- | | |
|-----------------------------|---|
| • Wednesday 29 January 2020 | delivered to you on Wednesday for Thursday delivery |
| • Tuesday 4 February 2020 | delivered to you on Tuesday for Wednesday delivery |
| • Tuesday 11 February 2020 | delivered to you on Tuesday for Wednesday delivery |
| • Tuesday 18 February 2020 | delivered to you on Tuesday for Wednesday delivery |
| • Sunday 23 February 2020 | delivered to you on Monday for Tuesday delivery |
| • Sunday 1 March 2020 | delivered to you on Monday for Tuesday delivery |
| • Sunday 8 March 2020 | delivered to you on Monday for Tuesday delivery |

Please ensure you:

1. Check your *Daily Draw File*
2. Print out the labels on the same day you download your *DDF* – these will be over-ridden with any next day deliveries
3. Deliver on the correct day

It is important that deliveries are made correctly.

WAN will update you with any other dates as soon as possible.
Please contact Circulation on 9482 9050 if you have any queries.

Kind regards

Gaye Roman
Distribution Administrator